

RUNNING FOR CSMLS OFFICE

To facilitate the voting process, CSMLS members need to get to know the candidates. This is the opportunity for the candidate to provide information of their professional and volunteer experience, and to communicate their stand on issues and goals they will have as an elected representative.

Submission Requirements:

Enclose a current colour photo no smaller than 150 x 150 pixels. CSMLS cannot be responsible for the reproduction quality. We recommend that candidate information be split between personal profile and objectives/goals in running for national office.

Candidate information should be written in first person and no longer than 300 words. The completed submission is to be submitted in printed form or by email.

Ballot information may be submitted in either of the official languages. CSMLS will be responsible for formatting and translation.

Video submissions are encouraged – please see attachment for instructions and submission procedure (How to create an Election Promotional Video).

Forward your completed submission package to: CSMLS President – President@csmls.org

INFORMATION FOR NOMINEES FOR CSMLS BOARD

The following is a brief outline of the commitment that CSMLS officers make to the Society. It is for the information of those who are considering standing for election, both to let them know what they can expect and to enable them to discuss the time commitment with their employer. Please consider that CSMLS does not pay salary replacement for its directors.

It is important for the membership to be assured that its elected directors are acting in the best interest of the membership and the profession, and that no real or perceived conflict of interest exists or are disclosed and managed by the office. The CSMLS Conflict of Interest Guidelines is attached for information.

Before standing for office, you may wish to contact the Chair of the Nominating Committee (the Past President) or another member of the Board to obtain more information about their experiences while serving on the CSMLS Board.

OFFICE OF DIRECTOR

The term of office is three years. The Board of Directors normally meets in person twice each year and twice by videoconference. The in-person meetings are held in Hamilton/Toronto and the day before LABCON.

Directors are expected to attend events within their geographic region, where they will have an opportunity to interact with members, e.g., provincial congress(es), student awareness events or graduations. Meetings are held quarterly.

Directors are expected to serve on board committees as required. These committees include: Finance, Legislation, Educators and Grants, Scholarships & Awards. With the exception of the Finance Committee budget meetings, Board committee meetings are normally held by videoconference. The meetings in Hamilton/Toronto are scheduled to minimize the time officers are away from work.

Election of Officers

Directors are able to be elected to the presidential chain following the completion of 1 year served on the Board.